



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING

March 26, 2008

Commissioners: Charlie Menard, Chairman (Absent)  
Ed Fowler, Treasurer  
Maryan Nowak, Vice Chairman  
Bob Adams  
Carolyn Basler

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwen Borden

Others in Attendance: Steve Flecchia of Jacobs Edwards & Kelcey  
Ed Duncan, Jim Maddigan, Fred Terra, Dick Griffith

Meeting called to order at 7:00 p.m. by Vice Chairman Nowak.

**Airport Engineers Jacob, Edwards & Kelcey, Projects Update** – Steve Flecchia submitted a status report on pending projects, and read for all in attendance. (See Attachment A for report specifics) Maryan thanked Steve for his attendance and input and was excused.

**Minutes: February 27, 2008** – Ed: motions to accept as submitted. Carolyn: seconds. All in favor, unanimous. So voted

**Treasurers' Report** – Ed reported Income of \$20,674.81 and Expenses of \$9,362.05 for a Positive Monthly Cash Flow of +\$11,312.76. Carolyn: motions to accept the report and authorized Ed to submit the bills for payment. Bob: second. All in favor, unanimous. So voted.

**Airport Managers' Report – Dan reported on the following:**

1. **Fuel Survey** – Current prices are \$4.70 on credit and \$4.56 cash. Our airport is about in the middle price wise for fuel with regards to surrounding airports within 100-mile radius.
2. **Airport Users' Forum** – Next meeting will be April 30, 2008 at 6:45 p.m..
3. **Airside Inspections** – report submitted noting everything is in good shape, except for water submerging some lights.
4. **Veederroot Monitoring System** – No status change.
5. **Segmented Circle Repair** – No status change.
6. **TMLP Pole Relocation on East Road** – Waiting for installation.
7. **West Gate Repair** – has been completed and is operating properly at this time.
8. **TMLP High Speed Internet Connection Installation** – Several people have signed up for the service but another subscription is needed in order to have the service on the airfield.
9. **Annual Airport Inspection with Richard Bunker 3/21/2008** – it was a good inspection, nothing major to deal with and Dan has responded to the report with remedies to any deficiencies.
10. **Vacation 4/11/26** – Dan reported that he will be on vacation and has secured coverage for the airport in his absence.

**Old Business**

1. **Fuel Pump Replacement Project/Remedial Work** – This item covered earlier under Airport Engineers Project Update.

**New Business**

1. **Ground Services Manager Contract** – Pending Legal Review..

**Public Input – None**

1. Dick Griffith informed all that the Italian Dinner is on for April 27, tickets are available for \$20.00. Only 100 tickets will be sold. The event will be held at the airport in the SRE

building. As of the writing of these minutes, the event has been changed to May 4<sup>th</sup>, at the same location.

**Ed: motions to adjourn at 7:45 p.m. Carolyn: second. All in favor, unanimous. So voted.**

**Next meeting April 30, 2008 at 7:00 p.m.**

**\* PLEASE NOTE \* There is no audio tape available for these minutes. The tape is bad and cannot be deciphered.**

# ATTACHMENT A

## **Project Status**

Taunton Airport Commission Meeting

March 26, 2008

Jacobs Edwards and Kelcey's Update

### **1. Replacement of the Existing Fuel Farm Pumping Cabinet**

Jacobs Edwards and Kelcey (JEK) issued an official change order to Bay State Regional Contracting (BSRC) on March 21<sup>st</sup> to correct fuel cabinet issues. BSRC indicated on March 25<sup>th</sup> that their attorney is reviewing the change order. BSRC hopes to have the change order signed this week and can schedule the work close to March 31<sup>st</sup>.

### **2. Perform Environmental Study for Future Airport Projects**

Unfortunately FAA has postponed May 1<sup>st</sup> AIP grants for several airport projects due to lack of funding. One of the projects listed on the FAA list is the FY '08 Taunton "Environmental Study". The FAA has postponed these projects until further notice.

Despite the FAA's announcement, JEK staff is still working towards a scope of work and approach to the FY '08 project which may include master plan work along with the environmental study.